



SCHOOL ENGAGEMENT INITIATOR (PART TIME) X2

SALARY:	£21,160 (PRO RATA) PLUS CONTRIBUTORY PENSION
HOURS:	PART TIME 25 HOURS PER WEEK, INCLUDING SOME OCCASIONAL WEEKEND WORKING.
TERM:	FIXED TERM (2 YEARS)
LOCATION:	HOME-WORKING WITH OCCASIONAL SCHOOL VISITS
REPORTS TO:	COACHING CENTRE MANAGER

JOB SUMMARY

The Angling Trust is seeking two enthusiastic and hard-working individuals to join our participation team. The role will involve introducing and initiating a schools intervention programme that will link to National Curriculum in Art, Maths, Science and activities across Key Stage 1, Lower and Upper Key Stage 2. The successful candidates will have a proven track record of working to engage with schools at subject leadership levels and providing exit routes into the wider community.

Previous experience of teaching would be an advantage. Ideally, you will have a passion for the great outdoors and some knowledge of angling, but this is not essential.

Reporting to the Coaching Centre Manager the successful candidates will relish new challenges and be confident communicating via mediums including face to face. These roles will involve working and collaboration with colleagues across different divisions of the organisations. This may include a degree of evening and weekend working on occasion and attendance at events as a representative of the Angling Trust.

The Angling Trust is the National Governing Body in England, representing fishing, one of the country's largest participation sports. We are a not-for-profit organisation with a mission is to fight for fish, fishing and the environment, creating opportunities for all within society to experience fishing in a healthy aquatic world.

Angling Trust is committed to equity, diversity and inclusion across our organisation, our membership and our sport. We particularly encourage applications from women and people who identify as Black, Asian or from a Minority Ethnic background, who are currently under-represented within our organisation. We offer family friendly, flexible working arrangements. We are members of the Sporting Equals Charter and we are actively participating in the Sport England sponsored Inclusive Employers development programme.

PRINCIPAL OBJECTIVES AND MAIN DUTIES

The School Engagement Officers will be responsible for:



Item	Duties
1	<p>School Engagement</p> <ul style="list-style-type: none"> Identifying and engaging 250 primary schools to take up Get Schools Fishing Programme Marketing through Head teacher forums, active partnerships and social media Managing delivery and assigning delivery staff. Supporting and developing exit strategy and links to community angling Promoting the work of the Angling Trust
2	<p>Communications</p> <ul style="list-style-type: none"> Take an active role in communications, promoting Get Schools Fishing, Angling Trust and angling in General Using online meeting tools such as Microsoft Teams and Zoom platforms Work with school leads to enable download of lesson materials and implement lesson plans in association with school delivery
3	<p>Management</p> <ul style="list-style-type: none"> Coordinate school, delivery staff and local community links Track progress against target outcomes Manage own travel budget Support Lesson downloads and virtual delivery

PERSON SPECIFICATION

The successful candidates will have at least the following essential attributes:

Attribute	Essential	Desirable
EDUCATION/ QUALIFICATIONS	<ul style="list-style-type: none"> O Levels/GCSEs or equivalent 	<ul style="list-style-type: none"> Teaching or learning outcome qualification UKCC level 1 in angling



JOB DESCRIPTION | SCHOOL ENGAGEMENT INITIATOR (PART TIME)

<p>EXPERIENCE</p>	<ul style="list-style-type: none"> ▪ Working in or with schools and have and understanding of National Curriculum outcomes ▪ Enthusiasm for working in a customer facing environment ▪ Excellent communication skills. ▪ Leading meetings on Microsoft Teams and Zoom platforms ▪ Ability to build strong, productive external and internal relationships 	<ul style="list-style-type: none"> ▪ Proven track record in sales and marketing ▪ Working and achieving targets ▪ Understanding of school safeguarding protocols and “Keeping Children Safe in Education” statutory guidance
<p>SKILLS & KNOWLEDGE</p>	<ul style="list-style-type: none"> ▪ Enthusiasm and a positive attitude to learning new skills ▪ A strong communicator at all levels with good interpersonal skills, a high standard of written English, an excellent telephone manner. ▪ Ability to work independently to achieve objectives ▪ Good administrative skills, including comprehensive skills in the use of Microsoft Office and Sharepoint ▪ A working knowledge of how schools and Active partnerships operate. 	<ul style="list-style-type: none"> ▪ Understanding of the wider influences of angling in the community and environment ▪ Sales training ▪ A good understanding of social media platforms
<p>QUALITIES</p>	<ul style="list-style-type: none"> ▪ Self-assured, confident and capable ▪ Ability to work on own initiative alone and as part of a small team ▪ Able to identify opportunities and develop solutions 	
<p>OTHER</p>	<ul style="list-style-type: none"> ▪ Be willing to undertake further training and development as necessary. 	



	<ul style="list-style-type: none">▪ Able to work evenings and weekends on occasion.	
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OTHER INFORMATION

Responsible to: The postholders will report to the Coaching Centre Manager, who will conduct annual and interim reviews of performance against targets.

Location: Home-working (within England). Attendance at our offices in Ilkeston and Leominster, or other meeting locations, may be required on occasion. One role is to cover the south of England and the second to cover the north of England.

Working hours: 25 hours each week, ordinarily between the hours of 9am to 5pm. On occasion some evening and/or weekend working may be required. We are open to discussing flexible working arrangements and job share opportunities.

Holidays: 23 days leave pro rata plus Public Holidays, accruing at 1 day per year of service to a maximum of 28 days. Time off in lieu may be accrued for weekend and significant evening working. 3 days of this annual leave must be taken between Christmas and the New Year.

Status: This is a fixed term position for two years, with possibility of extension subject to performance and funding.

Closing date and interviews: 24th November 2021. Interviews are likely to be held in week commencing Monday 29th November 2021.

Start date: January 2022 (south of England), April 2022 (north of England).

Miscellaneous: Mileage may be reclaimed in line with budget requirements, along with other out of pocket expenses on a monthly basis.

Safeguarding : This post is subject to an enhanced criminal record check under the arrangements established by the Disclosure and Barring Service (DBS). The successful candidate will be required to undertake on-line safeguarding training.

Enquiries to: Richard Hadley, Coaching Centre Manager, richard.hadley@anglingtrust.net

Applications: May be submitted using our application form available from our website at <https://anglingtrust.net/about-us/angling-trust-vacancies/> or by detailed CV with cover letter. Applications should be submitted to Stuart Sharp, HR and Business Manager, stuart.sharp@anglingtrust.net

Miscellaneous: the postholder will be provided with use of a laptop computer and mobile phone. Business expenses may be reclaimed in accordance with our policies.