

Angling Trust

Salmon Angler Engagement Officer

37.5 hours per week

Fixed term to 1st April 2024, with the possibility of an extension.



Job Description and Person Specification

JOB DESCRIPTION

Job Title:	Salmon Angler Engagement Officer
Department:	Fisheries
Location:	Home based
Salary:	£25,200 per annum auto-enrolment pension scheme

JOB PURPOSE AND PRINCIPAL OBJECTIVES

An exciting new opportunity has arisen to work for the National Governing Body for angling in England. The Angling Trust is recruiting a Salmon Angler Engagement Officer to support and develop a network of regional salmon organisations in order to communicate the work of the Missing Salmon Alliance.

We are looking for a passionate individual with a broad knowledge and understanding of salmon and sea trout angling in the UK.

The successful candidate will be expected to be self-motivated, able to work under minimal supervision and prepared to work occasional unsociable hours. The Salmon Angler Engagement Officer will be responsible for delivering targeted objectives at a regional level within the salmon and sea trout angling community.

MAIN DUTIES AND RESPONSIBILITIES

- Support angling clubs and regional groups to help increase salmon angling participation in the UK.
- Communicate the work of the Missing Salmon Alliance to the salmon and sea trout angling community.

- Support the work of the Angling Trust's Salmon & Sea Trout Advisory Group.
- Communication with and between Regional structures and Angling Trust / Missing Salmon Alliance staff.
- Communicate to the Missing Salmon Alliance views of the salmon and sea trout angling community.
- Regular travel to attend meetings.
- Management of volunteers.
- To update the organisation's databases and liaise with external partners about the collation and transfer of relevant data.
- To be able to create and communicate through virtual means.
- To provide prompt, precise information and reports to the National Angler Engagement Manager.
- To produce reports of performance and achievement of targets in accordance with the schedule provided.
- To ensure that all activities comply with policies and procedures of the Angling Trust.
- To be willing to work outside normal office hours including some evening and weekend work when required to do so.

FURTHER INFORMATION

Responsible to: The post holder will report to the National Angler Engagement Manager, who will conduct annual and interim reviews of performance against targets. The post holder will be a member of the Fisheries team and will work closely with the Head of Campaigns and the national / regional teams of Angling Trust staff and staff of those organisations that are members of the Missing Salmon Alliance.

Location: Home based – Nationwide travel to attend meetings will be required.

Salary: £25,200 per annum and auto-enrolment pension scheme. Salary is reviewed annually.

Start Date: April 2023

Working hours: 37.5 working hours per week (exclusive of unpaid breaks).

Status: Fixed term to 1st April 2024, which may be extended subject to continued funding.

Holidays: 23 days (pro rata) leave.

Miscellaneous: The job holder will be provided with use of a notebook computer and mobile phone.

Travel expenses: Expenses for business travel may be reclaimed at 45p per mile (up to 10,000 miles, 25p thereafter) or against receipts for public transport (standard class travel).

PERSON SPECIFICATION

IDEAL QUALITIES OF POST HOLDER

We are looking for an experienced and strong individual who can demonstrate a track record of meeting and exceeding targets in an equivalent environment. We need someone who can think creatively and turn ideas into proven achievements.

	ESSENTIAL	DESIRABLE
EDUCATION/ QUALIFICATIONS	<ul style="list-style-type: none"> ▪ A Levels or equivalent ▪ Driving licence 	<ul style="list-style-type: none"> ▪ Degree qualified in a relevant environmental / fisheries field
EXPERIENCE	<ul style="list-style-type: none"> ▪ Experience of using social media ▪ Experience of working with volunteers ▪ Experience of managing own workload and prioritising ▪ Experience of managing budgets ▪ Experience of reporting results and of critically appraising own performance 	
KNOWLEDGE	<ul style="list-style-type: none"> ▪ Understanding of salmon and sea trout angling. ▪ Knowledge of the role of the Angling Trust, Missing Salmon Alliance and the regulatory bodies in the UK 	
SKILLS	<ul style="list-style-type: none"> ▪ Confidence with IT and basic use of Excel and Databases ▪ Ability to speak with confidence and conviction 	<ul style="list-style-type: none"> ▪ Ability to build positive strong internal and external relationships ▪ Ability to work to deadlines

	<ul style="list-style-type: none"> ▪ Use of email in a business environment ▪ Ability to develop and manage own work programme ▪ A strong communicator at all levels and good interpersonal skills 	<ul style="list-style-type: none"> ▪ Ability to drive change in a challenging environment
QUALITIES	<ul style="list-style-type: none"> ▪ Self-assured, confident and capable ▪ Ability to work on own initiative ▪ Highly motivated 	
OTHER	<ul style="list-style-type: none"> ▪ Be willing to work weekends and evenings when necessary 	