

# Booking online for a coaching course if you've been awarded an Angling Improvement Fund 50% bursary

► You'll need to have **signed and returned** the agreement to deliver voluntary coaching sessions in return for 50% funding. You can obtain the current paperwork from the Coaching Centre Administrator Suzy Ragnoli, and you should return your completed form as advised by her.

► Your application for a 50% bursary must have been **approved** by the Coaching Centre Manager Richard Hadley, otherwise you'll incur the full course fee.

## Paperwork submitted and award confirmed? Identify a suitable course

Once a bursary is confirmed, you should view the currently available coaching courses on the Angling Trust's [main coaching webpage](#). If you decide you'd like to join one which has a space available, you will need to **contact Coaching Centre administration** as soon as possible to request an appropriate discount code for online booking.

You'll need to quote the **name and/or start date** of the course that you want to join (for example L2 Birmingham C starting 2nd July, or L1 AT Online AP starting 16th August).



Admin will supply an **alphanumeric discount code** to use when you apply via the website.



## Got your code? Go back to the coaching webpage

Once you've clicked "Get ticket" on your selected event, nobody else can secure that place unless you back out without completing the required fields and so abort the booking process.

When you're asked to type in your personal details, there will be a space for **Bursary Code**. You need to type in the code that's been supplied to you in order to secure your place at the 50% rate for bursary holders.

## Points to bear in mind

**Discount codes are event-specific.** If you book onto Event 0123 using a code supplied for Event 0124, the discount **won't** apply and the system will take the full fee from your card. If you then proceed with that booking, no refund of the extra moneys will normally be made.

**To book online you need the use of a credit or debit card.** If this isn't possible for you, please contact Coaching Centre administration to make alternative arrangements (email [coachingbookings@anglingtrust.net](mailto:coachingbookings@anglingtrust.net) or ring 0115 822 4626).

**Any application should be filled in by you in person** (whether you book via the website or by contacting Admin). In applying for a course place you agree to give Angling Trust permission to collect and process certain personal data for stated purposes.

If you should arrange for your information to be submitted by somebody else on your behalf, please ensure that he/she has accurate and up-to-date details. This is especially important in regard to your **date of birth** and the **spelling of your name**, to avoid any confusion with other Learners past or present, or errors on printed certificates.