

JOB DESCRIPTION | SEA ANGLING ENGAGEMENT OFFICER

# SEA ANGLING ENGAGEMENT OFFICER

SALARY: £27,000 PRO RATA PLUS CONTRIBUTORY PENSION

HOURS: PART-TIME (MINIMUM OF 22.5 HRS PER WEEK) OR FULL TIME (37.5 HRS PER WEEK), INCLUDING SOME EVENING AND WEEKEND WORKING.

TERM: PERMANENT

LOCATION: HOME-BASED

REPORTS TO: HEAD OF CAMPAIGNS

### JOB SUMMARY

The Angling Trust is looking for a confident community engagement officer to join our Campaigns and Advocacy team at the Angling Trust. Your mission will be to help us develop our presence in and support to the sea angling community in England.

You'll report into our Head of Campaigns and Advocacy and work closely with our Participation, Competitions, Communications, and Environment teams as a key link between sea anglers and the support we offer across our campaigning work, participation outreach, and competitions.

You will ensure the voices of sea anglers are factored into the plans and strategies of the Angling Trust in relation to the development of the sport—particularly through the development of regional sea angling groups.

This is a permanent role that suits an experienced community engagement officer who would like to work alongside very passionate and supportive teams within a flexible and family-friendly organisation. We are open to applicants who wish to work part-time or full-time in this role. Part-time applicants should be able to work a minimum of three days per week (0.6 FTE).

The Angling Trust is the National Governing Body in England for angling (recreational fishing); one of the country's largest participation sports. We are a not-for-profit organisation with a mission to fight for fish, fishing and the environment. We create opportunities for all within society to experience fishing in a healthy aquatic world. We are joined in a collaborative and co-operative relationship with Fish Legal, a separate membership association that uses the law to protect fish stocks and the rights of its members throughout the UK.

Angling Trust is committed to equity, diversity and inclusion across our organisation, our membership and our sport. We particularly encourage applications from women and people who identify as Black, Asian or from a Minority Ethnic background, who are currently under-represented within our organisation. We offer family friendly, flexible working arrangements. We are members of the Sporting Equals Charter and we are actively participating in the Sport England sponsored Inclusive Employers development programme.



## PRINCIPAL OBJECTIVES AND MAIN DUTIES

The Sea Angling Engagement Officer will be responsible for:

- Working alongside and supporting our existing marine regions whilst developing and delivering the creation of additional marine regions—the aim is to have a marine region for every Inshore Fisheries and Conservation Authority (IFCA) in England
- Develop and deliver the creation of further marine regions with the aim of there being a marine region for every IFCA region in England.
- Develop and effective two-way communications structure including an annual programme of online and in person sea angling forums around the country that are open to sea anglers and cover topics of interest to sea angling.
- Liaise with the competition and participation teams to ensure the breadth of engagement with sea angling across the Trust is communicated internally and externally and we have an effective and efficient process for information and knowledge exchange, including periodic information sharing meetings with staff from across the Trust who work on sea angling.
- Working alongside the communications team and the Marine Policy and Research Manager, support the development of sea angling related communications, including social media, press, newsletters, blogs, etc. to promote the marine work of the Angling Trust and engage recreational sea anglers with our work.
- Lead on engaging with local IFCAs to support the development of IFCA sea angling strategies and engage with the local sea angling community around local concerns and recreational representation in local fisheries management.
- Facilitate and support local site-specific campaigns relating to issues such as the restriction of access to angling, the introduction of byelaws, and other related matters.

#### PERSON SPECIFICATION

The successful candidate will have at least the following essential attributes:

- An experience project manager, with experience of working with volunteers and community groups in delivering outcomes.
- Experience in developing volunteers and community groups, providing support and guidance to enable them to become more effective in defining and achieving their purpose and aims.



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- Good diplomatic skills and resilience and able to manage challenges and, at times, conflict with the aim of achieving mutually beneficial outcomes.
- An ability to engage, enthuse, and manage people to work towards a common goal, while not having direct line management control over those people.
- Drive and desire to make a positive difference at the community level and for communities.
- Good communications skills, and comfortable in leading community meeting and public speaking.
- A knowledge of sea angling and the issues facing the marine environment would be an advantage.
- Be willing to undertake further training and development as necessary in order to enhance service delivery
- Be willing to work outside of normal hours including evenings and at weekends
- Driving licence and own vehicle.

#### **OTHER INFORMATION**

**Responsible to:** The job-holder will report to the Head of Campaigns, who will conduct annual and interim reviews of performance against targets.

**Location:** Home based. Attendance at meetings in the Angling Trust's offices in Leominster and/or Ilkeston may be required on occasions along with attendance at events elsewhere in the country.

Status: Permanent.

**Working hours:** Minimum of 22.5 hours per week up to 37.5 hrs each week, ordinarily between Monday to Friday 9am to 5pm with an unpaid 30-minute break. Specific working pattern to be agreed with line manager. On occasion some evening and/or weekend working will be required.

**Holidays:** 25 days leave plus public holidays pro rata, increasing by 1 further day per year of service after 3 years of continuous service to a maximum of 28 days after 5 years' service. Time off in lieu may be accrued for weekend and significant evening working. 3 days of this annual leave must be taken between Christmas and the New Year.

Salary: Starting at £27,000pa pro rata.

**Miscellaneous:** the postholder will be provided with use of a laptop computer and mobile phone. Business expenses may be reclaimed in accordance with our policies.



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