



Angling Trust Guidance: Drop-off and Collection of Children and Young People

The Angling Trust is committed to safeguarding the welfare of all children (under 18 years of age). Clear drop-off and collection procedures are essential to ensure safety during angling events, activities, and competitions. Parents, carers, and Clubs/Fisheries must understand their respective responsibilities, including who is accountable for a child's supervision at all times.

Parents and Carers

Understand your responsibilities

Know when you are responsible for your child during coaching sessions, events, and competitions.

Communicate with organisers

Discuss drop-off and collection arrangements with coaches, volunteers, or event staff to clarify responsibilities during breaks or non-participation periods.

Provide accurate information

Ensure organisers have up-to-date emergency contact details and relevant medical information.

Nominate authorised collectors

If someone else will collect your child, notify the organisers in advance.

Clubs and Fisheries

Communicate procedures clearly

Provide parents with clear information about drop-off and collection times and locations. A minimum of two responsible adults should be present during these times.

Outline parental responsibilities

Ensure parents understand when they are expected to remain with their child.

Collect essential information

Maintain accurate emergency contact and medical information for each child.

Plan for late collections

Have a clear process in place for managing late pick-ups.

Late Collection Procedures

Parents and carers should be aware that staff and volunteers are **not responsible** for transporting children home in the event of a delayed collection.

Staff and volunteers should:

- Attempt to contact the parent or carer.
- Check with the club contact for updated information.
- Contact the alternative emergency person listed on registration or consent forms.
- Wait with the child at the agreed collection point, accompanied by another responsible adult.
- Remind parents of the club's late-collection policy.

Staff and volunteers should not:

- Take the child to any other location.
- Wait alone with the child in a vehicle or venue.
- Allow the child to leave with an unauthorised person.

If you have any questions, please contact the Angling Trust's Designated Safeguarding Lead by email at safeguarding@anglingtrust.net